

EST Advisory Committee Minutes
Conference Call
August 20, 2008

Participants:

Mark Larson	Justin Clemons	Tom Ancona
Jason Blubaum	Steve Donahue	Alan Farnsworth
Dean Ellis	Bill Reese	David Stonhill
Mark Johnson	Jerry Schroeder	Jeff Cappe
Jerry Settle	Marsha Boston	Nancy Walker

1. **Welcome** – Shannon Crays welcomed the participants and Marsha conducted a roll call of the participants.
2. **Review of the Minutes of the last meeting** - the minutes were accepted with the correction that the Next Meeting item in the minutes be changed to reflect the change in the Conference call from July 23, 2008 to August 20, 2008.
3. **Report on Action Items (from previous meeting):**
 - a. Staff to report back in a year how the mentoring process is working: EST is monitoring this, and will report at successive meetings.
 - b. Specialty Instructors – Jerry Schroeder said EST already has a process for qualifying Specialty Instructors. EST is looking at new ways to educate the fire service on how the process works.
 - c. EST will develop an incentive plan to encourage hosting departments to provide optimum candidate numbers for certification testing – Jerry Schroeder said that this has become complicated. The costs might be able to be split with the candidates that are testing. It was suggested that if EST can subsidize instructor costs; the host agencies might be able to cover the facility costs with a per student cost for each live-fire skill test. Shannon brought up that there was difference between costs of the fixed vs mobile fire facilities and wanted to know if the costs could be recouped. EST will monitor these costs as we begin live-fire testing for Firefighter 1 certification.
 - d. Jerry Schroeder to report on this online approach to evaluator training at the next meeting - Jerry Schroeder reported that it is moving forward and we will be doing this next year.
 - e. Jerry Schroeder will work on facilitating better communication on the live-fire training/mobile training prop initiative. EST is getting the word out and will continue to work on this project. Jerry will work with the various fire service organizations to keep them apprised of the initiative status.

- f. Task PTE IT support personnel to research State Department of Administration policies and the possibility of hosting a discussion board on our website. EST to report back with finding at next meeting. EST received a determination from the Governor's Administrative Staff that the State of Idaho will not allow an open discussion board to be hosted on State servers. This idea will be taken to the Idaho Fire Chief's group and the training officers. Dean Ellis and Justin will check on this and report at next meeting.

4. New Business:

- a. NFPA 1403 Compliant Training Requirements—EST had planned to implement this by September 1st by holding a focused 8 hour 1403 class. Instructors felt that the class needs the acquired structures component, resulting in a 24 hour class. EST is now working with several departments to host a 24 hour 1403 Live-Fire Train-the-Trainer for live-fire instructors. Flashover Survival instructors will be required to complete the 1403 Live-Fire training as well.
- b. 1403 Live-Fire Instructor and Live-Fire Evaluator training – Jeff is working on this special project for classes around the state. This is a 24 hour class for instructors, and an 8 hour class for evaluators. Jeff will be the contact.

David Stonhill said that the INL facility may be available for this training. Jerry Schroeder will pursue an agreement with INL Fire Department that will address the necessary access.

Mark Larsen said that in his FY 10 budget he is asking for funding for the mobile fire training for \$253,000.00 and he has approval to pursue this from his department but this is a budgetary project which has to go thru the Legislature.

- c. Live fire testing requirement – The effective date for requiring live-fire testing has been moved back to January 1, 2009 to allow more time to train evaluators for live-fire testing. Evaluators will receive an 8 hour class in safely conducting live-fire evaluations that is specific to the fixed live-fire facility they wish to work at.

5. Report on Special Projects:

- a. Fire training curricula review – The committee was convened and looked at 3 different curriculum for Firefighter I and Firefighter II, Fire Officer I, and Haz Mat Ops. The committee needed more time to digest information and there will be a conference call tomorrow, 8-21-08, for recommendations. The committee recommended EST adopt *Brannagan's Building Construction* to replace the National Fire Academy's *Building Construction: Combustible*; and *Building Construction: Non-combustible* classes. That has been done.
- b. Extrication Curricula Revision – EST has commissioned a technical committee to update our Extrication Curricula. The committee is currently working on Extrication Operations, and is scheduled to meet again on September 8, 2008. They are planning to complete a new video by the end of November.

- c. 1403 Live-Fire Instructor and Live-Fire Evaluator training – Jeff is working on this special project for classes around the state. This is a 24 hour class for instructors and an 8 hour class for evaluators. Jeff will be the contact.

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- d. Instructor recertification – Jeff reported that this is going smoothly with more notifications going out soon. Shannon Crays wanted to know if we could coordinate part of the required training hours with EMS classes. It was decided that we would consider a combination of classes with up to 50% of the required instructor hours EMS. This will require a policy change and they will have to furnish the documentation.

Action Items:

- a. Jeff will write a policy allowing up to half of the instructor hours required for requalification to come from EMS approved courses. The instructor will be responsible for providing documentation of instructional hours outside of the EST system.
- b. Fire Officer 1, Fire Instructor I – looking at a target date of 8-30-08 and we are getting close. We will submit for an Administrative Review to IFSAC. By November 1-15, certificates may be available from IFSTA for Fire Officer II for the pilot delivery class. This is not a certification. 48 students are enrolled in the pilot delivery.
- c. Fire Instructor 1 – this is a two-part process: a skills demonstration and a written part. The candidate's instructional delivery will be digitally recorded for skills evaluation by Fire Instructor 1 evaluators. Skills evaluation forms addressing the Fire Instructor 1 competencies have been piloted during new instructor training, but have not been published yet. EST still must reference them to the existing NFPA 1041 Standard.

Next meeting - November – 7th - Meeting adjourned at 10:12