SECONDARY STUDENT COMPLETER FOLLOW-UP WORKSHEET

A. GENERAL INFORMATION

NAME OF SCHOOL OR INSTITUTION		PROGRAM NAME			PROGRAM CODE	PROGRAM I.D.
LEAD INSTRUCTOR (LAST NAME)	(FIRST)	(MI)	DISTRICT NO.		SCHOOL NO.	GRADUATION YEAR

PLEASE LIST PROGRAM COMPLETERS BELOW AND **KEEP THIS FORM IN YOUR FILE.** IT WILL BE USED TO COMPLETE THE PERFORMANCE MEASURES REPORTING FORM IN THE SPRING OF THE CURRENT SCHOOL YEAR, AS WELL AS FOR FOLLOW-UP IN JANUARY OF THE FOLLOWING YEAR. A SUMMARY OF THIS INFORMATION WILL BE REPORTED ON A SEPARATE FORM SUBMITTED ONLINE. **A PROGRAM COMPLETER IS DEFINED AS A SENIOR STUDENT WHO, AS EITHER A JUNIOR OR SENIOR, HAS TAKEN A PROFESSIONAL-TECHNICAL CAPSTONE COURSE.**

B. PROGRAM COMPLETERS (YEAR 1)
(Please refer to Form 10S instructions for Tech Prep, Special Populations and Ethnic Origin definitions.)

C. FOLLOW-UP STATUS (YEAR 2)
(Each student should be counted in one column only - see 10S Instructions for more information and definitions of status)

STUDENT NAME	MALE FEM	TECH PREP (Y/N)	SPEC POPS	80% OF COMPE-TENCIES MET (Y/N)	ETHNIC ORIGIN	MILITARY SERVICE FULL-TIME	EMPLOYED IN A FIELD		PURSUING ADDITIONAL EDUCATION		SEEKING EMPLOYMENT (NOT WORKING, NOT PURSUING ADD'L EDUCATION)	NOT IN LABOR FORCE (NOT SEEKNG EMPLOYMENT OR PURSUING ADD'L EDUCATION)	STATUS UNKNOWN	DECEASED
							RELATED TO TRAINING	NOT RELATED TO TRNG, NOT PURSUING ADD'L EDUC	PROF-TECH	ACADEMIC				
Example: Meredith Mardat	F	Y	1,3	Y	NH				X					

NOTE: THE INSTRUCTOR **MUST RETAIN THIS FORM** FOR AUDIT PURPOSES. USE THIS INFORMATION TO COMPLETE FORM 10-SS AND THE PERFORMANCE MEASURES